HF Markets

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HF Markets is an award winning forex and commodities broker providing trading services and facilities to both retail and institutional clients. Operating under the brand name 'HF Markets', HF Markets (Europe) LTD is authorized and regulated by the Cyprus Securities and Exchange Commission (CySEC) and the Company holds a Cyprus Investment Firm license with number 183/12 and may freely provide cross-border services in other Member States and Countries.

***HotForex and HF Markets are unified brand names of the HF Markets Group.**

Position: **Payment Services & Bank Relationships Officer** Department: **Accounting & Finance** Reports To: **Head of Accounting & Finance**

RESPONSIBILITIES & DUTIES

- Responsible to build and maintain bank relationships
- Investigate and introduce new payment solutions to the company according to the business' needs
- Evaluate the effectiveness of the current payment methods through quality control processes, to ensure accurate processing of information
- Consolidate existing and new payment solutions across entities and brands of the Group
- Negotiate terms with the processors and review the agreements with the assistance of the legal department
- Research and resolve identified discrepancies
- Ensure that all payments are processed accurately and in a timely manner
- Assist in the implementation of the new payment methods
- Travelling maybe required across the world to develop and maintain relationships
- Carries out any further duties assigned by their line manager
- Contributes to a positive and dynamic working environment

REQUIREMENTS

- University Degree in Accounting and Finance or related field
- Background in Payment Services/Banks/ FX industry will be considered as an advantage
- Business fluency in the English language
- Excellent communication and negotiation skills
- Great attention to detail
- Experience in a company with an international reach preferred
- Able to work in a fast paced environment and multi-task

BENEFITS

A very competitive remuneration and benefits package is offered to all successful candidates including 13th salary and medical insurance, in addition to the opportunity to work within an exciting and engaging work environment where you will be given the tools and guidance to reach your full potential.

Applications must be made through our careers webpage: **www.hfeu.com/careers**
All applications will be treated as confidential.